NAME CHANGES IN DEPARTMENTS OR SCHOOLS

1. A request for a change of name of a department or school is originated by the chair of the academic unit through the cognizant dean to the Catalog Subcommittee (Major Change).

2. The secretary of the Catalog Subcommittee distributes a notice of the petition to all deans and chairs. Suggestions, recommendations, or objections concerning the proposal may be filed with the Catalog Subcommittee during the ensuing 10-day period (with copies to the chairs of the Academic Affairs Committee and Graduate Studies Committee).

3. The proposal and any responses are referred to the Catalog Subcommittee for action. The recommendations of the Catalog Subcommittee are forwarded to the appropriate committee(s):
   a. Academic Affairs Committee
      (1) Name changes for departments or schools with undergraduate degrees or curricula.
      (2) Changes in title of the undergraduate degree
   b. Graduate Studies Committee
      (1) Name changes for departments or schools with graduate degrees or curricula.
      (2) Changes in title of graduate degrees.

4. Recommendations of AAC and GSC are forwarded to the Faculty Senate for action.