The Faculty Senate was called to order by Bill Cofer, Chair on Thursday, January 22, 2009 at 3:30 in FSHN T101. Fifty-two (52) members were present twenty-nine (29) were absent with four (4) vacancies. Seven (7) non-voting members were present.

Minutes of November 6, 2008 Meeting were approved as circulated.

Announcements (Information Items)

1. A summary of Graduate School’s Review Process for the draft Policies and Procedures is in Exhibit B as follows:

The following is a summary of the Graduate School’s review process for the draft Policies and Procedures.

Early in the fall we developed a website for posting the latest version of the policies and procedures, along with the matrix of changes, the rationale for the major changes, our research on peer practices as they relate to the major policy changes, bylaws guidelines and template, a proposed bylaws implementation timeline, and an email address for submitting questions, suggestions and comments. The website URL is http://www.gradsch.wsu.edu/2008_updatedpolicies/. The email address for submitting comments is grad.policies@wsu.edu. This website has been used over the past several months for posting updates of the policies and procedures and for announcing the dates and times of the open forums for various groups to discuss the policies and provide feedback.

- We held a two-hour open forum on Nov. 18, 2008, to review and discuss the policy changes with academic and graduate coordinators at all campus locations. Notification was sent out via the Graduate Coordinator listserv, and attendance at the meeting was good. The Dean reviewed all of the major policy changes. Feedback was documented and revised versions of the policies and procedures and major change matrix were uploaded to the web before the end of November. Changes, clarifications, and revisions were tracked using the editing function in Word so people could see the changes that were made to the documents.
- We held a two-hour open forum on Dec. 11 for graduate faculty, department chairs and program directors. This forum was announced via email to the department chairs and program directors, and open to all campus locations except Tri-Cities (we were unable to schedule a location that day). Again, the Dean presented all of the major policy changes. Feedback was welcomed, and changes, additions, and clarifications were made. Emails followed with additional feedback. Revised versions were posted on the web on Dec. 16th, 30th, and most recently in early January.
- The Dean discussed the policy changes with the College Deans, and the GPSA leadership; we received their feedback and continued to revise and clarify the documents.
• We’ve received several emails and phone calls from program directors and some of the associate deans after meeting with their faculty. All feedback was given careful consideration and responded to promptly. Revisions and clarifications were made to the documents.

• Tori Byington, Cathy Fulkerson, and Debra Sellon met with the Dean and department chairs from each college (except the College of Business [scheduled] and College of Communication) to discuss data reporting changes. These changes were discussed in the context of the changes in policies and procedures at the Graduate School providing an opportunity for question and answer related to the new document.

• Tori Byington has met with leadership from a number of departments to discuss assessment plans in the context of changes in policies and procedures providing another opportunity for related questions.

The most recent versions (01-08-09) of the Matrix of Changes and the edited draft Policies and Procedures can be found on the website noted above.

*****

2. B. Cofer attended the Regents’ meeting in Pullman on November 20 and 21.

3. Senate officers met with the Provost Bayly, Vice Provost McSweeney and Associate Executive Vice President James on December 1 and 16 and January 13.

4. Senate officers met with President Floyd on December 10.

Announcements (Reports.)

1. Remarks by the Chair.—B. Cofer

Cofer is on the University Budget Committee. The committee is looking at different ideas and at the moment the budget is a shifting landscape. The Gen Ed Visionary Committee is meeting and we invited Carol Ivory, the chair to report to the Senate asap. Coalition on Intercollegiate Athletics will hold their annual meeting in Tucson in March. Ken Struckmeyer will represent WSU at this meeting. WSU is one of the founding members of this group.

2. Remarks by President Elson Floyd.

President Floyd announced the moving of KWSU TV into the Edward R. Murrow College of Communication to help foster quality in the college broadcast programs.

Budget Issues:
WSU will return $10.4M of current budget.
Governor’s budget calls for a reduction of $31M (12%) from next biennial budget
Senate requested WSU to prepare a scenario of $47M (18%) reduction
Floyd and Bayly requested Deans, Vice Presidents and Chancellors to prepare reductions of 12 and 20% by Jan 30.
State economy is struggling further hindered by floods, snow and the announcement by Microsoft that 5,000 employees will be laid off.
Floyd stated nothing is final, and the budget is a moving target at this point.
Once plans are received the budget committee will put together plans to submit to the state
Floyd does not want across-the-board cuts as he feels they promote mediocrity
Three things are occurring immediately to save money: Internal communications will be distributed electronically; WSU will look at ways to curb energy costs; and University employees’ salaries over $100,000 are frozen.
There will be openness and transparency in budget committee processes and protocols.
The budget committee is opening a web site posting updates discussions and occurrences.
The budget committee received over 400 suggestions for reducing the PBL budget. The suggestions are being categorized but will not be made public at this time to reduce alarm or associated personnel concerns.
A2P2 priorities are being considered to help with the budget reductions.
Concern for faculty position not funded by PBL. Floyd stated PBL is money allocated by the state and University expenditures are being looked at in its entirety.
What about the capital budget? Floyd stated the capital budget is being considered as an economic stimulus package by the governor, but the legislature is not considering the capital budget at the moment.

Additions or Changes to the Agenda.

There were no additions or changes to the agenda.

Agenda Items (Action Items)

1. Recommendations from Committee on Committees for Nominations and Elections to Senate Committees Exhibit C is as follows:

**FROM THE COMMITTEE ON COMMITTEES**

The Committee on Committees submits the following names to serve on the following Senate committees with terms beginning August 15, 2009 and ending on the year indicated. Senators are encouraged to study the Committee Manual along with the vitae of the nominee, prior to the meeting of January 22, 2009 desiring to nominate additional persons from the floor MUST PROVIDE written information about the nominees for distribution before the meeting.

**Academic Advising and Reinstatement**

F-2012

McNAMARA, John, Professor, Animal Science, Center for Integrated Biology, Faculty, WSU 25 years. Relevant Experience and Qualifications: Advisor for graduate and undergraduate students; Co-author of first advisor training program; Member Advising Task Force. WSU Committee Experience: Academic Grade Appeals Board; President’s Teaching Academy; Undergraduate Research Committee, Liaison to WSU ACADA; Cooperative University Dairy Students, Advisor.
Faculty Senate Minutes
January 22, 2009
Page 4

Faculty Affairs
F-2012
HINDMAN, Doug, Assistant Professor, Murrow College of Communication, Faculty, WSU 6 Years. Relevant Experience and Qualifications: Active in teaching, advising and research at graduate and undergraduate level, involved in departmental and college committees, Faculty Co-Advisor, KUGR. Committee Experience: Research and Arts.

*****

Academic Advising and Reinstatement: John McNamara; Faculty Affairs: Doug Hindman.

Agenda Items (Discussion Items).

1. Recommendation from Academic Affairs Committee for Undergraduate and Professional Major Change Bulletin #1 (Exhibit D).—M Kirk

   No discussion.

2. Recommendation from Graduate Studies Committee for Graduate Major Change Bulletin #1 (Exhibit E).—K. Meier

   No Discussion

3. Recommendation from Research and Arts Committee for a Name Change from Cancer Prevention and Research Center to Chronic Illness Research Center (Exhibit F). M Barabasz

   No discussion

Constituents' Concerns.

Hammond raised concerns about the Graduate School policies. Cofer stated that Howard Grimes attendance will be requested to answer questions and concerns.

Liddell suggested that Cofer preface future communications dealing with such things as budget issues with a statement that senators send the communications out to faculty constituents for their information and possible comments.

Hadwiger expressed frustration that the university budget reduction is severe while the capital budget is proposed as an economic stimulus providing resources restricted to the trade unions.

Adjournment.

Meeting adjourned at 4:10.

Barry Swanson
Executive Secretary