The Faculty Senate was called to order by Peter Burke, Chair, on Thursday, October 7, 1999, in FSHN, T101 at 3:30 p.m. Fifty-five (55) members were present, twenty four (24) members were absent with three (3) vacancies. Nine (9) nonvoting members were present.

Minutes of September 16, 1999 meeting were approved as circulated.

Announcements

1. Faculty Senate officers met with the Provost and Vice Provost for Academic Affairs on, September 30, 1999.
2. Faculty Senate officers met with President Smith on September 23, 1999.
3. Faculty Senate Standing Committees reported committee consideration on the following issues (agenda and previously reported items not included) at the, September 30, 1999 Steering Committee meeting:

   AAC: How to check if students have the prereqs for courses
   Research and Arts: Internal Seed Grants
   Planning Review: Extended Degree report.

Reports.

1. Remarks by the Chair.—P. Burke

   Burke stated the officers are working to get the Provost and Vice President of Business Affairs to address the Senate. Burke introduced Vice Provost for Research, George Hedge.

2. Report from Legislative Representatives.—M. Carroll

   There was no report.

3. Report from George Hedge, Vice Provost for Research.

   Hedge stated his vision for WSU is similar to the other peer institutions in the nation which is driven by the same primary factors. One of those factors is diminishing resources which results in more service oriented activities. Faculty are being asked more and more to be accountable for the research funds they receive. The local constituency served by the research mission is the educational needs of the students and faculty career development. Hedge stated research is going to become more highly focused on particular areas. Institutions have to be selective about activities in these days of diminishing resources. Areas of emphasis should be focused on the strengths we have, build on them, work in areas where the money is and capitalize on our unique resources, things that will cause more interactivity across campus. Research has become more complex and more interactive and requires more communication. Hedge is involved in searches for the office of Intellectual Property Administration and the Associate Vice...
Provost for Research. WSU has helped form the Inland Northwest Research Alliance with six other universities including University of Idaho. This group will work with INEEL in Idaho Falls in association with the two industrial partners Bechtel and DWI. Hedge stated he is working with Research and Arts Committee to restore faculty seed grants and some funds have been provided for that. Someone asked what WSU would be doing with INEEL. Hedge stated the University hopes to help enhance PhD training opportunities. WSU will be a partner in the allocation of some money that is traditionally devoted to joint research with faculty and INEEL.

Additions or Changes to the Agenda.

A motion was made to move Discussion Item 5 to the beginning of the agenda ahead of Action Items because Ray August has to teach at 4:30. Seconded. Motion to amend was approved. Amended Agenda was approved.

Discussion Item

5. Recommendation from Faculty Affairs Committee for the Intellectual Property Policy (Exhibit H).—M. Bruya and R. August

August stated the Committee had added section 10 on Plant Breeder Rights but at this time would like to delete it from the document until a later time. J. Brown moved to remove section 10 from the document. Seconded. Motion carried.

What about incentive for departments and colleges? A stipulation was added in 9.1.4 to give at least 10% back to the college. August stated the Executive Committee would like to have some degree of discretion as to how much they can allocate to different colleges and units. This is a faculty document and it deals with what is best for faculty and the deans can deal with the college and department issue themselves.

What about courses for EDP? The way the state law is written without a statement from the University faculty have no assertion for the right to use state resources and would be in breach of the state ethics law. Concern was raised over the issue of the resolution of property interests in materials that have already been prepared especially for EDP. August stated that is was left vague for a specific reason and there is a very good argument based on the teachers exception of the copyright rule which says anything you create as a teacher belongs to you period not matter how many resources were given to you by the University. If it is vague the faculty can take advantage of that exception. The copyright act requires that any waiver must be in writing. It was felt that it was better to leave this very general for the Faculty Manual because there is no way to cover every situation. Under article 6 of the patent ownership appeals process there does seem to be clarity in the process. Under 6.3 why should costs be shared by employee and employer. August stated because of state law it has to be shared there is no other way.

Why the change from 40% off the top before net royalty income started to all costs and 20%? August stated concern was raised over funds to keep Intellectual Property office running. This office markets inventions and develops other copyright and trademark rights and they need the resources to do so. This is in the best interest of the faculty.
Under 3.3.1 of copyright under (3) end the sentence with third-party sponsored agreement.
It was moved to delete contract or grant. Seconded. Motion carried.

Agenda Items (Action Items).

1. Recommendation from Committee on Committees to fill vacancies on Faculty Senate Committees Exhibit B is as follows:

FROM THE COMMITTEE ON COMMITTEES

The Committee on Committees submits the following name to serve on the following Senate committees with terms beginning immediately and ending on the year indicated. Senators are encouraged to study the Committee Manual along with the vitae of the nominee, prior to the meeting of October 7, 1999. Senators desiring to nominate additional persons from the floor MUST PROVIDE written information about the nominees for distribution before the meeting.

Committee on Committees
F – 2002 BUSCH, Karen, Associate Professor, College of Nursing, Faculty, WSU 10 Years Relevant Experience and Qualifications: Research and Arts Committee, Various committee experience.

Graduate Studies Committee
F – 2002 DAOUD, Sayed S., Associate Professor, Department of Pharmaceutical Sciences, Faculty, Graduate Faculty, WSU 8 Years Relevant Experience and Qualifications: Search Graduate Studies Committee, Radiation Safety Committee, Research and Arts Committee.

Teaching Assistant Training Program Subcommittee of GSC
F – 2002 AKMAL, Tarig T., Assistant Professor, Department of Teaching and Learning, Faculty, WSU 2 Years Relevant Experience and Qualifications: Professional Education Advisory Board; Teaching Education Committee; Secondary Education Program Revision Committee; Pullman School District Diversity Committee, WSU College of Education Representative

** * * * *

Balloting resulted as follows: Karen Busch, F-2002 Committee on Committees; Sayed Doud, F-2002, Graduate Studies Committee; Tarig Akmal, F-2002, Teaching Assistance Training Program.

2. Recommendation from Academic Affairs Committee for Undergraduate and Professional Major Change Bulletin #2 Exhibit F from 9/16 agenda is as follows:
UNDERGRADUATE AND PROFESSIONAL MAJOR CHANGE BULLETIN NO. 2  
Fall 1999

---REQUIREMENTS---

The requirements listed below reflect the undergraduate major curricular changes approved by the Catalog Subcommittee since approval of the last Undergraduate Major Change Bulletin. All changes are underlined. Deletions are crossed out. The column to the far right indicates the date each change becomes effective.

LANDSCAPE ARCHITECTURE,  1-00
Revise graduation requirements

Junior Year

<table>
<thead>
<tr>
<th>First Semester</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bio S 372, Bot 462, or NATRS 300, or L A 380</td>
<td>3</td>
</tr>
<tr>
<td>Hort 331</td>
<td>3</td>
</tr>
<tr>
<td>L A 362</td>
<td>4</td>
</tr>
<tr>
<td>L A 366</td>
<td>4</td>
</tr>
<tr>
<td>SoilS 201</td>
<td>3</td>
</tr>
<tr>
<td>Complete Writing Portfolio</td>
<td></td>
</tr>
</tbody>
</table>

---COURSES---

The courses listed below reflect the undergraduate major curricular changes approved by the Catalog Subcommittee since approval of the last Undergraduate Major Change Bulletin. All new and changed courses are printed in their entirety. New and dropped courses are identified under the course prefix and number. Other changes are underlined. Deletions are crossed out. The column to the far right indicates the date each change becomes effective.

Ag Ec 435  Natural Resource Law 3 Rec Ag Ec 201. Analysis of federal and state courts resolution of real-world conflicts in land and water use. Cooperative course taught by WSU, open to UI students (Ag Ec 435).  8-99

Ag Ec 467  The Economics of Rural Community Development 3 Economic theory, analytical methods, and literature relevant to the study of development of rural areas. Cooperative course taught by UI (Ag Ec 467), open to WSU students.  8-99

CAC 302  [D.S] Social Psychology of Prejudice 3 Prereq 3 hours CAC or Psych. Applications of classic and modern theories of prejudice to American society. Causes and nature of prejudice from social, psychological, and cultural theoretical perspectives.  8-00

Chem 455  Teaching Chemistry 1 Prereq junior or senior standing, more than 12 hours Chem classes. Teaching chemistry; workshops for prospective undergraduate teaching assistants focusing on tutorials and labs.  1-00

CropS 403  Advanced Cropping Systems 3 Prereq CropS 201; Pl P 429 or c/., or graduate standing. Understanding the management of constraints to crop production and quality; biological, physical, and chemical approaches to crop health management. Field trips required. Credit not granted for both CropS 403 and 503. Cooperative course taught by WSU, open to UI students (PISe 512).  8-99
Enl new 304 Revision Workshop 3 Prereq [W] course and completion of University Writing Portfolio. Appreciation of writing processes and revision, including self-assessment, developing rhetorical approaches; diagnosing and solving consistent problems, editing and proofreading strategies. 8-99

Hist new 495 Space, Place, and Power in History: Historical Geography in Global Perspective 3 Introduction to the discipline of historical geography; geographical and spatial approaches to European, North American, and Asian history. 8-01

L A new 450 [M] Principles and Practice of Planning 3 Prereq senior standing. History, theory, methods, and processes in regional planning; contemporary issues and professional practice. 8-99

Soc 351 [D] [S] The Family 3 Prereq Psych 105 or Soc 101. Family system and its interaction patterns; family life cycle from marriage through death; marital relations, divorce, sexuality, parenting crisis, abuse. 8-00

Soc 484 [D] [S] Lesbian and Gay Studies 3 Same as W St 484. 8-00

W St 351 [D] [S] The Family 3 Same as Soc 351. 8-00

W St 484 [D] [S] Lesbian and Gay Studies 3 Prereq Soc 101, 102, or W St 200. Prereq completion of one Tier I and three Tier II courses. Interdisciplinary exploration of issues related to gender and sexuality, explored transhistorically and cross-culturally, including race, class and age differences. 8-00

Motion carried.

3. Recommendation from Graduate Studies Committee for Graduate Major Change Bulletin #1 Exhibit G from 9/16 agenda is as follows:

GRADUATE MAJOR CHANGE BULLETIN NO. 1  Fall 1999

The requirements and courses listed below reflect the Graduate Major Curricular Changes approved by the Catalog Subcommittee and the Graduate Studies Committee since approval of the last Graduate Major Change Bulletin. All new and changed courses are printed in their entirety. New and dropped courses are identified under the course prefix and number. Other changes are underlined. The column to the far right indicates the date each change becomes effective.

CropS new 547 Biometrics for Plant Scientists 3 Prereq CropS 101 and Stat 212 Biometrical techniques in research with particular emphasis in designing, analyzing, and interpreting agricultural and biological experiments. Cooperative course taught by UI (PlSc 547), open to WSU students. 1-01

CropS 503 Advanced Cropping Systems 3 Graduate-level counterpart of CropS 403; additional requirements. Credit not granted for both CropS 403 and 503. Cooperative course taught by WSU, open to UI students (PlSc 512). 8-99

SoilS 537 Soil Biochemistry 3 (2-3) Prereq BC/BP 364; Micro 201; SoilS 421. Enzyme activity; microbial activity/biomass; rhizosphere; carbon, nitrogen phosphorus, sulfur, and micronutrient cycles. Cooperative course taught by UI (SoilS 537), open to WSU students. 1-99

Motion carried.
4. Recommendation from Faculty Affairs Committee for Faculty Titles (this was recommitted to the committee last spring and is being brought back as an action item)

Exhibit C is as follows:

**MEMORANDUM**

TO: Faculty Senate  
FROM: Margaret Bruya, Chair, Faculty Affairs Committee  
DATE: September 22, 1999  
SUBJECT: Faculty Titles Document

At the meeting of the Faculty Affairs Committee held September 21, the Faculty Titles document was debated. The Committee considered arguments presented in the Senate last spring and removed Supervision/Clinical Instruction under the title of Clinical and left the title Clinical Faculty. The Committee also removed some wording that had been added last spring that referred to instructional assistant professor, instructional associate professor and instructional full professor titles. At this time Senate approval is recommended.

**Faculty Titles**

**DRAFT**

**Grandfather Clause**

All current faculty titles can be kept by the faculty holding them until their retirements or resignations. All new hires or promotions will be expected to fit the appropriate titles indicated below.

**Faculty Membership**

Faculty includes those employees of Washington State University with teaching, research, service, extension, library, or student affairs appointments.

**Tenure Accruing Appointments**

**Academic Faculty**

The ranks of professor, associate professor, and assistant professor are the traditional academic ranks of appointment. Expectations for appointment and advancement are defined by the college and approved by the Office of the Provost.

**Extension Faculty**

Administrative officers and ranked faculty assigned to extension, continuing education or public service. **Expectations for appointment and advancement are defined by the director of extension and the extension faculty and approved by the Office of the Provost.**
Library Faculty
The Director of Libraries and professional personnel of the Library. Expectations for appointment and advancement are defined by the director of libraries and the library faculty and approved by the Office of the Provost.

Non-Tenure Accruing Appointments

Student Affairs Faculty
The Vice Provost for Student Affairs, the Vice Provost for Enrollment Management, administrative officers and professional personnel concerned with student affairs, enrollment and recruitment.

Clinical Faculty
Faculty whose primary responsibilities are clinical supervision, and/or clinical instruction are persons qualified by training, experience or education to direct or participate in specialized university functions which are defined within the college making the appointment and approved by the Office of the Provost. Appointments are as clinical assistant professor, clinical associate professor or clinical professor.

Lecturer
The title Lecturer is an entry level faculty position and is used for faculty hired as assistant professors who arrive without having completed their terminal degree. Such faculty are expected to complete the terminal degree during the first year of appointment or be given a terminal appointment for the second year. The title lecturer may also be used for temporary appointments to address a particular teaching need, usually for one semester and less than 100%.

Instructor
The title Instructor is used for short-term teaching contracts where no indication of rank is intended. The title Instructor implies the appointment is non-permanent and non-tenure track in nature. An instructor’s primary responsibility is teaching undergraduate or clinical courses as defined by the supervising dean. These appointments can be renewed indefinitely at the discretion of the university. Instructor appointments may be from one to three years.

Senior Instructor
See above Instructor definition. Instructors who have successfully completed six years of university service may request promotion to senior instructor. Expectations for such appointments must be defined by the college and approved by the Office of the Provost. Appointments are for one to five years.

Visiting Faculty
Temporary appointees who are faculty members or professionals from another institution for purposes of teaching, collaboration or research. They are normally expected to return to their own institutions at the expiration of the appointment and are appointed as visiting instructors, visiting assistant professors, visiting associate professors, or visiting professors.
Adjunct Faculty

Adjunct faculty are non-WSU employees who are appointed to WSU faculties. Adjunct faculty provide various types of service/teaching within individual colleges according to established criteria and may serve on graduate committees. If qualified, ranks of assistant, associate, or full professor may be assigned to adjunct faculty. Appointments are for up to three years.

Research Faculty

Nontenure track appointments used to identify non-teaching faculty who may serve as principal or co-principal investigators on grants or contracts administered by the university. Ranks of assistant, associate, or full professor may be assigned to research faculty.

Postdoctoral Research Associates

Persons who have earned a doctorate and are employed temporarily to support research programs, directed by a faculty member at WSU.

Other Definitions

Affiliate Faculty

Comparable to an adjunct appointment except that the person is already a WSU employee (faculty, administrative professional) and has been invited to serve in a faculty role in a program other than the one paying his/her salary. Affiliate faculty are appointed on an unpaid, usually part-time basis to a department other than their home department at WSU for limited, renewable terms.

Emeritus Faculty

WSU tenured faculty who have retired from the institution. These emeriti faculty are entitled to certain privileges, as defined within their College and by Benefit Services.

Graduate Faculty

Faculty of the various WSU programs, departments and colleges who, based on their accomplishments as scholars, researchers and teachers, are elected by their colleagues to assume primary responsibility for conducting graduate education. Members of the Graduate Faculty serve on the Graduate Studies Committee of the Faculty Senate and assist the Graduate School in establishment of policies and procedures.

Joint Appointments

Refers to budgeting arrangements. A salary line is budgeted between two different units within WSU or between WSU and a contracted external institution, e.g., a medical center. An individual with a joint appointment will have voting rights and job performance reviews in both units as agreed upon at time of appointment.

Faculty Appointment Categories

Tenured Appointment

Upon having attained tenured status, the faculty member shall be offered an appointment for each succeeding fiscal or academic year until retirement, resignation, termination for budgetary reasons or educational policy change, or dismissal for just cause.
Probationary Appointment
The faculty member is on probation that leads to consideration for tenure. Faculty members will have annual performance reviews in their academic units as well as annual reviews assessing their progress toward tenure. In their third year they will be evaluated to determine continuation and progress toward tenure. At a time specified in the offer letter, the university will decide whether to grant tenure.

Fixed-Term/Renewable Appointment
An appointment as an instructor, senior instructor, lecturer, clinical/applied professional, visiting, adjunct, postdoctoral and research faculty for a specified period of time commensurate with rank and qualifications. Such appointments terminate at the end of the period specified but may be renewable as defined under the specific criteria. All such faculty members will have annual performance reviews. Reviews for purposes of reappointment will be indepth and extensive.

* * * * *

It was moved to amend by adding the category of Scientific Faculty under Tenure Accruing Appointments (handout). It was moved to strike the term “by the Director of the Agricultural Research Center” and add “College otherwise it is too confining. Seconded
Motion carried
Move to table the amendment. Motion failed.

Move to recommit. Seconded. Motion failed.

Amended amendment passed.

It was moved to added the title Applied Instructional Faculty after Clinical Faculty under non tenure track. (Handout) Seconded. A motion was made to amend the title to Applied Professional. Seconded. Motion failed.

Orginal motion failed.

On page three it says “can be terminated for educational policy change” is that new? “Termination for budgetary reasons” should be financial exigency only. It was moved to amend to read “termination for financial exigency” instead of “budgetary reasons or educational policy changes.” Second. Motion carried.

A call for a quorum resulted in adjournment before a vote could be taken.
Agenda Items (Discussion Items.)

1. Recommendation from Academic Affairs Committee for Undergraduate and Professional Major Change Bulletin #3 (Exhibit D).—S. Wherland

2. Recommendation from Graduate Studies Committee for Graduate Major Change Bulletin #2 (Exhibit E).—R. Rosenman

3. Recommendation from Organization and Structure Committee for the Composition and Tenure of the Academic Program Review Committee (Exhibit F).—S. Ristow

4. Recommendation from Organization and Structure Committee for the Composition change on the Research and Arts Committee (Exhibit G).—S. Ristow

Constituents' Concerns.

Adjournment.

Meeting adjourned at 5:40 p.m.

Thomas Brigham
Executive Secretary