The Faculty Senate was called to order by David Stock, Chair, on Thursday, October 31, 1996, in FSHN, T101, at 3:40 p.m. There were forty-six (46) members present, thirty-one (31) members absent with five (5) vacancies. Six (6) non-voting members were present. (See the attached attendance sheet.)

Minutes of October 10, 1996, meeting were approved as circulated.

Announcements (Information Items).

1. The Faculty Senate office has moved to a new suite of offices in French Administration 344. The zip and the phone number have stayed the same.

2. Faculty Senate officers and administrators met in a joint meeting on October 8, 1996.

3. Faculty Senate officers met with President Smith on October 15, 1996.

4. A special Steering Committee meeting was held on October 17, 1996 with Karen DePauw, Jim Zuiches, M. Abdel-Monem, Janet Kendall and Muriel Oaks to discuss Extended Academic Issues Task Force Report, Virtual WSU, Learning Centers and associated issues.

5. Faculty Senate Standing Committees reported committee consideration on the following issues (agenda and previously reported items not included) at the October 24, 1996, Steering Committee meeting:

   Faculty Affairs Committee: Duft reported that the Committee is continuing its work on the Faculty Manual revisions.

   Graduate Studies Committee: Leid reported that the Committee discussed the Intellectual Property Rights, Graduate Student Rights and Responsibilities and Doctoral Program Residency.

   Extended University Affairs Committee: Bragg reported that the Committee discussed issues related to Extended Academic Issues.

   Research and Arts Committee: McSweeney reported the Committee discussed the International Business Institute, and the Research Stress Survey.

   Academic Affairs Committee: Evermann reported that the Committee discussed Rule 81 and the Center for Teaching and Learning.

Announcements (Reports).

1. Remarks by the Vice Chair.—D. Stock

   Stock reported that the Faculty Senate officers met with central administrators in a special meeting to discuss Virtual WSU. Stock stated that the Forum scheduled for November 21 has been canceled and instead the Faculty Senate and any interested faculty have been invited to join ASWSU for a joint meeting on November 13, 1996, at
7:15 p.m. in FSHN T101 to discuss Virtual WSU with acting Vice Provost M. Abdel-Monem. Stock encouraged senators to invite their colleagues especially if they have an interest in VWSU and if they want to have input. Stock also stated that at the meeting the position description for the new Vice Provost for Learning and Technology was discussed. The Steering Committee’s comments were that the position needed to be more learning oriented. They stressed that the person needed to have academic credentials and be involved in teaching and research. Stock encouraged senators to attend the reception at President Smith’s home on Monday November 4 at 5:30.

2. Report from Legislative Representatives.--C. Clark, E. Austin

Austin reported that when CFR met in October they discussed setting priorities for the upcoming legislative session. The first priority is making sure higher education has visibility in the legislature. CFR wants to make sure that information flows freely between Olympia and the universities and from the legislative reps to the faculty. Austin stated that CFR discussed putting together a newsletter or a web page to give faculty ideas on how to get involved. CFR will promote a letter writing campaign to Olympia. Austin urged faculty to email her at eaustin@wsu.edu if they are interested in helping with a letter writing campaign or if they have ideas on alumni, advisory boards etc. that might be contacted. The legislators address in Olympia is PO BOX 40600 Olympia, WA 98504. The phone number which is a message line is 1-800-562-6000. Senator Prince spoke to CFR and he stated that faculty need a strategy to communicate constructively with the increasing number of newly elected senators. When communicating with legislators be sure to acknowledge and do not ignore the 601 limits. Most of the pay increase proposals go over the 601 limits. Faculty needs to concentrate on selling the public on higher education and get the public involved. Faculty needs to remember to take the legislators’ and publics’ perspectives into account. Faculty should not just speak from their own perspective, we need to find common ground. Senator Prince suggested a strategy of positive, polite, personal and to the point in communicating with legislators and the public. Austin reported on the results of some polls recently done that stated that 58% of the public stated that education should be the last thing cut in the budget. There was a question on the survey about 601 and two-thirds of the respondents said they would lift the cap on K-12 education and 49% said they would lift the caps for higher education.

Additions or Changes to the Agenda.

The agenda was approved as circulated.

Agenda Items (Action Items).

1. Nominations and elections from Committee on Committees to the Presidents Faculty Excellence Awards Selection Committee Exhibit B is as follows:

   Faculty Excellence Awards Selection Committee

   **Instruction**

   F-1999 **MILLER, Reid C.,** Professor, Chemical Engineering. Faculty, RIS, Graduate Faculty. WSU 12 years. Relevant Experience and Qualifications: Twenty Nine years university teaching, CHE, Chemistry; Three outstanding teaching awards; I University distinguished faculty award; Sixteen years
administrative review of instructional activities. Committee Experience:
Current: University Writing Committee, Tier I Course Development
Committee for Honors Program. Committee Experience: Previous: WSU
University Fee Committee, Affirmative Action Advising Committee, General
Education Advising Committee, Task Force on Recruitment of Women
Faculty. University of Wyoming; Tenure and Promotion Committee, Student
Financial Aid Committee, Ethics Committee, Essay Competition Committee.

ROSE, Jerman, Assistant Professor, Marketing. Faculty. WSU 10 years.
Relevant Experience and Qualifications: Fifteen years teaching experience
Committee Experience Current: Co-Chair of Russia Interest Group.
Committee Experience: Previous: Todd Hall Renovation Committee,
Faculty Excellence - Public Service Award, Energy Co-Generation Advisory
Committee.

Research

POSTLE, Kathleen, Professor, Microbiology and Biochemistry. Faculty,
RIS, Graduate Faculty. WSU 10 years. Relevant Experience and
Qualifications: Outstanding Senior Chemistry Major, Whittenberg
University; National Science Foundation Review panel in Cell Biology;
Assistant Research Microbiologist, College of Medicine, University of
California. Committee Experience: Previous: Thesis Committee, Review
Committee for Dr. Reid Miller; Chair, Division of Sciences Committee to
establish Ph.D. Program in Molecular Biology, College of Science Faculty
Council, Department of Microbiology Faculty Advisory Committee;
Molecular Biology Undergraduate Degree Committee.

PLUMB, 'Gus' Ovid A., Professor, Mechanical and Materials Engineering.
Faculty, RIS, Graduate Faculty. WSU 20 years. Relevant Experience and
Qualifications: Assistant/Associate Dean, College of Engineering and
Architecture 1982-1986; Chair Department of Mechanical and Materials
Safeguards Committee. Committee Experience: Previous: Committee on
Committees, Chair; Reconfiguration Committee; Faculty Affairs Committee,
Chair 1995-1996; SERIAG.

Public Service

POTTER, Kathleen, Assistant Professor, Veterinary Microbiology and
Pathology. Faculty, RIS. WSU 9 years. Relevant Experience and
Committee Experience: Current: Multicultural Recruitment Task Force,
DARS Implementation Task Force, WICHE Veterinary Medicine Advisory
Board, WSU Recruiting Network.

RINGO, John A., Associate Dean, College of Engineering and Architecture,
Faculty, RIS. WSU 24 years. Relevant Experience and Qualifications: Associate Dean of Research and extended Education/Programs. Director,
NSF Industry/University Cooperative Research Center, Director, Master of
Engineering Management Degree Program (off-campus); Washington State University Facilitator, SIRTI. Committee Experience: Current: Committee on Committees, Graduate Studies Committee, Intellectual Property Committee (patents, copyrights, etc.)

* * * * *

Balloting resulted as follows: Research: Kathleen Postle, Gus Plumb; Instruction: Reid Miller, Jerman Rose; Public Service: John Ringo, Kathleen Potter.

2. Recommendation from Academic Affairs Committee for a BA in Human Development at WSU Vancouver Exhibit C from 10/10/96 agenda is as follows:

Memorandum
To: Richard Crain, Executive Secretary
    Faculty Senate
From: Julia Pomerenk, Assistant Registrar
For: Academic Affairs Committee
Date: 4 October 1996
Subject: B.A. in Human Development at WSU Vancouver

Following discussion and noting previous approval by the Catalog subcommittee, the budget Committee, Extended University Affairs Committee and the Library Committee, the Academic Affairs committee approved the proposal (attached) to establish a Bachelor of Arts in Human Development at WSU Vancouver, effective spring 1997.

At this time, Faculty senate review and approval is recommended.

* * * * *

Motion carried.

The full proposal is available for review in the Faculty Senate office.

3. Revised recommendation from Academic Affairs Committee for Effective Date of Undergraduate Program Curricula NEW Exhibit C is as follows:

MEMORANDUM
TO: Richard Crain, Executive Secretary Faculty Senate
FROM: Julia Pomerenk, Assistant Registrar
FOR: Academic Affairs Committee
DATE: 25 October 1996
SUBJECT: Effective Date of Undergraduate Program Curricula

At its 14 October 1996 meeting, the Academic Affairs Committee (AAC) approved delaying the effective date for the following revision to the policy statement regarding the effective date of undergraduate program curricula from fall 1996 to fall 1998.
The effective date for revisions to the specific curricular requirements of undergraduate degree programs shall be the fall semester following publication of the catalog or in odd-numbered years.

Members of the AAC agreed to the postponed effective date in response to objections from academic units which are considering curricular changes and which were unable to foresee the proposed delay in implementation.

At this time, Faculty Senate review and approval of the above policy statement is recommended.

CC. G. Hower M. Nielsen

* * * * *

Motion failed.

Agenda Items (Discussion Items).

1. Recommendation from Graduate Studies Committee for Graduate Major Change Bulletin # 5.
   
   There was no discussion of this item.

2. Recommendation from Academic Affairs Committee for Undergraduate Major Change Bulletins #12, and #13.

   There was no discussion of this item.

3. Recommendation from Academic Affairs Committee for Revision to Rule 53 Certification of a Major.
   
   Questioned raised were: Is a person who signs up for a 4 year degree certified? Students in the 4 year degree may declare a major but then must certify into the major on time. Why 24 semester hours? Will there be language explaining that declaring is not the same as certifying? What kinds of effects will this have? The 24 semester hours was a compromise between the first and second option. It was felt that 24 semester hours allows students to move into a department earlier and gives them earlier socialization and identification with their program/department.

4. Recommendation from Academic Affairs Committee for Revision to Rule 98 Correction of Grade Errors (Exhibit G).—G. Hower

   There was no discussion of this item.

5. Recommendation from Academic Affairs Committee for A Policy on Time Limit to Graduation (Exhibit H).—G. Hower

   There was no discussion of this item.
6. Recommendation from Academic Affairs Committee for New Rule 92 Grade Books (Exhibit I).—G. Hower

It was suggested that the term grade records be used rather than grade books since many faculty use spreadsheets rather than the books.

VI. Constituents' Concerns.

Concern was expressed about the looseness of the drop policy. Students don’t take a strict self discipline attitude because they know they can drop a course right up to the last day of class. A question was raised about the effect of dropping a course on grade inflation. Because they can drop at the last moment it has eliminated the F. A response was requested concerning two comments made at an earlier meeting about a change in policy circumventing the Faculty Manual dealing with faculty discipline and the policy about communicating with legislators whether or not it was in place.

Adjournment.

The meeting adjourned at 4:45 p.m.

Dorene Branson
Secretary Pro Tem