The Faculty Senate was called to order by Greg Hooks, Chair, on Thursday, December 7, 1995, in FSHN T101, at 3:40 p.m. Forty-three (43) members were present and thirty-nine (39) members were absent. There were five (5) non-voting members present.

Agenda:

Minutes of November 16, 1995, were approved as circulated.

Announcements (Information Items).

1. The Senate is encouraged to watch for the Strategic Plan which will be published in the WSU Week later in the month and will be on the Senate agenda for discussion in January.

2. Greg Hooks represented the Faculty Senate at the WSU Board of Regents meeting in Seattle on November 17, 1995.

3. The Faculty Manual is now available on the WSU Home Page.

4. Faculty Senate Standing Committees reported committee consideration on the following issues (agenda and previously reported items not included) at the November 30, 1995, Steering Committee meeting:

   **Graduate Studies Committee:** PhD Residency Requirements Revision; Conjoint courses.

   **Planning Review Committee:** Enrollment Management Plan.

   **Faculty Affairs Committee:** Rights and Responsibilities of Professional Faculty; the Family Medical Leave Act; Annual Review Feedback; and Academic Integrity.

   **Research and Arts Committee:** Financial Support for Centers.

   **Extended University Affairs Committee:** Learning Centers; approved the BA in English at Vancouver and the move of Hotel and Restaurant Administration from Austria to Switzerland; and a proposal for Transfer Credit from Oregon Community College System.

   **Academic Affairs Committee:** Touchtone Registration; Withdrawal from Impacted Courses; Transfer Problems; and Undergraduate Program Review.
Announcements (Reports).

1. Hooks announced that the Faculty Senate Home Page is under Administrative Services on the WSU Home Page. The *Faculty Manual* is available under the Senate listing. Hooks announced that Provost George will be presenting the Strategic Plan at the Senate meeting on January 25. The Strategic Plan will be published in *WSU Week* the first part of January.

2. Report from Legislative Representatives.—C. Clark, P. Chevalier

Chevalier reported that the Council of Faculty Representatives met in Olympia on November 30 and December 1. CFR discussed the main issues that would be presented to the legislature during the coming session. It was decided that the entry way to discussion would be access to a quality education. One of the key issues under access is attracting and retaining a quality faculty. Part of retaining quality faculty is competitive salaries. One of the things to use to show the effectiveness of the university is to increase the rates of graduation. Technology in the classroom is another issue because some mistakenly believe that computer linkups will solve the access problem and the legislature is talking about implementing a student fee to pay for the new technology. The legislature needs to be educated as to what technology can and cannot do.

In a question and answer session the point was raised that the Senate should bring in a speaker to address the downside of technology and answer questions on what technology can and cannot do; what courses is it appropriate for and what courses it is not appropriate for.

Additions or Changes to the Agenda.

L. Davis moved Discussion Item #2 Undergraduate Major Change Bulletin be moved to Action Item #4.

The Agenda as amended was approved.

Agenda Items (Action Items).

1. Recommendation from Academic Affairs Committee for “Undergraduate Major Change Bulletin #6.” *Exhibit B* is as follows:

**UNDERGRADUATE MAJOR CHANGE BULLETIN NO. 6  Fall 1995**

The requirements and courses listed below reflect the Undergraduate Major Curricular Changes approved by the Catalog Subcommittee since approval of the last Undergraduate Major Change Bulletin. All new and changed courses are printed in their entirety. New and dropped courses are identified under the course prefix and number. Other changes are underlined. The column to the far right indicates the date each change becomes effective.

**Business Administration** 8-96
Prerequisites added for students certified in a business major.
Students certified in a business major or in hotel administration must complete Econ 101, 102, Math 201, 202 (or 171, 172), two written communication [W] courses, all 200-level business core courses before they may enroll in upper-division business and hotel and restaurant administration courses.

**FSHN 403 Food Security**  
Prereq FSHN 130. Examination of people’s access to and use of food from multidisciplinary perspectives, emphasizing critical thinking and problem solving.  
5-96

**Geol 150 [Q] Conflict and Debate in Geological Sciences**  
Examples in geology of how science is done, how it advances, and what constitutes scientific work.  
1-96

**HD 300 Child Abuse and Neglect**  
Prereq 6 hours of Anth, HD, Psych, or Soc; Engl 101. Overview of causes, identification, reporting, and treatment of children who are abused and/or neglected.  
1-96

**HD 449 Seminar in Human Development Early Childhood Education**  
May be repeated for credit; cumulative maximum 4 hours. By interview only. Prereq HD 342, 344. Small group seminar on issues, concerns, ideas of current interest in human development. Identification and examination of current issues and trends in early childhood education with emphasis on child, family, and community concerns. S, F grading.  
8-95

Hotel and Restaurant Administration  
Prerequisites added for all students certified in the hotel and restaurant administration major.

Students certified in a business major or in hotel administration must complete Econ 101, 102, Math 201, 202 (or 171, 172), two written communication [W] courses, all 200-level business core courses before they may enroll in upper-division business and hotel administration courses.

**Kin 470 Exercise Science Laboratory Techniques**  
Prereq Kin 463. Routine exercise physiology field and laboratory techniques.  
8-96

**PharP 525 Practical Psychiatric Drug Therapy for Clinicians**  
Review of practical psychiatric drug therapy for physicians, pharmacists, mental health professionals and others working in the mental health field.  
8-96

**T & L 339 Communicating in Diverse Classrooms**  
Selected topics dealing with linguistic diversity, cross-cultural communication, language development and language use.  
1-96

* * * * *

Motion carried.

2. Recommendation from Academic Affairs Committee for “Revision to Rule 137 Recognition of Selected Baccalaureate Degree Candidates.” **Exhibit F** from 11/16/95 is as follows:
MEMORANDUM
TO: Richard Crain, Executive Secretary
FROM: Julia Pomerenk, Assistant Registrar
FOR: Academic Affairs Committee
DATE: 8 November 1995
SUBJECT: Revision to Rule 137
Recognition for Selected Baccalaureate Degree Candidates

At its 6 November 1995 meeting the Academic Affairs Committee (AAC) approved the following revision to rule 137, Recognition of Selected Baccalaureate Degree Candidates, to be effective fall 1996:

Candidates for baccalaureate degrees who have completed at least 30 hours of graded work (grades in which grade points are awarded) at Washington State University will graduate summa cum laude if the cumulative grade points average for work completed at Washington State University is 3.80 or better, will graduate magna cum laude if the minimum cumulative grade point average is 3.70 but less than 3.90, and will graduate cum laude if the minimum cumulative grade point average is 3.50 but less than 3.80.

The appropriate Latin phrase will be printed on the diploma and on the final transcript. Qualified students electing to participate in the Honors Program who complete its requirements satisfactorily, regardless of whether they qualify to graduate summa cum laude, magna cum laude, and cum laude will receive a certificate of completion and a printed notation on the final transcript.

Computation of graduation honors will be done prior to the end of the final semester to allow for publication of the appropriate honors in advance of graduation. However, following the student’s final semester, the Registrar will recompute the student’s gpa including the last semester’s work, and only this computation will determine official graduation honors.

The AAC reviewed Rule 137 in response to a request from Jane Lawrence, Director of the Honors Program, to consider awarding magna cum laude as a graduation honor in addition to summa cum laude and cum laude. Adding magna cum laude as a graduation honor would allow WSU graduates the advantage of three levels of graduation honors, available at many universities across the country.

The proposed criteria for summa cum laude (3.90-4.00 gpa) magna cum laude (3.70-3.89 gpa) and cum laude (3.50-3.69 gpa) maintain the same parameters for awarding graduation honors—3.50-4.00 gpa—as the current criteria for summa cum laude (3.80-4.00 gpa) and cum laude (3.50-3.79 gpa).

The proposed revision maintains the same percentage of graduate receiving graduation honors as well. The proposed criteria would award summa cum laude to 2% of 1993 graduates, magna cum laude to 7% and cum laude to 10%. The current criteria awards summa cum laude to 5% of 1993 graduates and cum laude to 14%.
At this time the AAC recommends Faculty Senate review and approval of the revision to Rule 137, Recognition for Selected Baccalaureate Degree Candidates, to be effective fall 1996.

cc: M. Nielsen       J. Washburn

* * * * *

Motion carried.

3. Recommendation from Graduate Studies Committee for “Graduate Major Change Bulletin #2.” **Exhibit C** is as follows:

**GRADUATE MAJOR CHANGE BULLETIN NO. 2 Fall 1995**

The requirements and courses listed below reflect the Graduate Major Curricular Changes approved by the Catalog Subcommittee and the Graduate Studies Committee since approval of the last Graduate Major Change Bulletin. All new and changed courses are printed in their entirety. New and dropped courses are identified under the course prefix and number. Other changes are underlined. The column to the far right indicates the date each change becomes effective.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
<th>Description</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ag Ed</td>
<td><strong>508 Foundations of Vocational Education</strong></td>
<td>2</td>
<td>Historical philosophical, social, political and economic factors that influence education in vocational environments.</td>
<td>1-96</td>
</tr>
<tr>
<td>Ag Ed</td>
<td><strong>511 Seminar in Vocational Education</strong></td>
<td>1 or 2</td>
<td>Prereq graduate standing. Seminar addressing new and emerging legislation and educational programs in vocational education.</td>
<td>1-96</td>
</tr>
<tr>
<td>Ag Ed</td>
<td><strong>536 Microcomputers in the Vocational Classroom</strong></td>
<td>3</td>
<td>Implications and applications of microcomputers for experienced classroom teachers.</td>
<td>1-96</td>
</tr>
<tr>
<td>Com</td>
<td><strong>580 Topics in Communication</strong></td>
<td>3</td>
<td>May be repeated for credit; cumulative maximum 6 hours. Contemporary, specialized, or technical topics in communication.</td>
<td>1-96</td>
</tr>
<tr>
<td>Cpt S</td>
<td><strong>426 Mobile Computing</strong></td>
<td>3</td>
<td>Prereq Cpt S 355. Hand-held portable computing software development; object-oriented, dynamic programming; persistent object stores, wireless communication. (g)</td>
<td>1-97</td>
</tr>
<tr>
<td>Drama</td>
<td><strong>480 Playwriting</strong></td>
<td>3</td>
<td>Prereq Engl 351. Practical experience in the creative process of playwriting. (graduate credit)</td>
<td>8-96</td>
</tr>
<tr>
<td>E E</td>
<td><strong>418 Numerical Solutions to Electromagnetic Problems</strong></td>
<td>3</td>
<td>Prereq E E 351, knowledge of FORTRAN or extensive programming experience. Numerical solutions to electromagnetic problems including moment method; finite element method; variational methods; finite difference methods. (g) Cooperative course taught by WSU, open to UI students (EE 433).</td>
<td>1-96</td>
</tr>
</tbody>
</table>
EM 526  **Constraints Management**  3  Factors that block improvement in any system; effective breakthrough solutions; continual systems improvements for manufacturing, administration, projects.

**Education**

Master of Education and Master of Arts in Education Specialization in Diverse Learners established.

**Requirements**

Minimum of 35 hours (33 graded) for the Master of Education (EdM) degree and 33 hours (29 graded) for the Master of Arts (MA) in Education degree.

**Core Courses**

Research (3-6 hours for the EdM; 9 credits for the MA)

- Ed Ad 536
- EdPsy 505 (EdM and MA) 508 (MA only) 509
- T & L 588
- Foundations (3 hours)
- Ed Ad 501-507
- EdPsy 502
- T & L 510
- Examination/Research
- T & L 700 (4 hours for MA)
- T & L 702 (2 hours for EdM)

**Specialization Requirements**

Social Change/Equity (3 hours)
- Ed Ad 580, 582
- H D 442, 555
- Soc 542, 545, 555, 560, 568, 580
- T & L 586
- Bilingual and Multicultural Education (6 hours)
- T & L 411, 510, 512, 514, 515, 526, 537, 549, 555, 580
- Special Education Related Courses (6 hours)
- Kin 551
- 552
- 553
- 554
- Sp Ed 501 (requires concurrent enrollment in Sp Ed 590)
- 502 (requires concurrent enrollment in Sp Ed 590)
- 503, 504, 520, 522, 540, 578, 590

**Fin 528  Portfolio Theory and Financial Management**  3  Prereq Fin 325; 427 or 527. The theory and practice of portfolio management and the use of derivative securities in portfolio risk management.

**FSHN 403  Food Security**  3  Examination of people’s access to and use of food from multidisciplinary perspectives, emphasizing critical thinking and problem solving. (g)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
<th>Description</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>FSHN 522</td>
<td>Advanced Sensory Evaluation</td>
<td>3 (2-3)</td>
<td>Prereq 300-400 statistics course</td>
<td>Advanced studies of psychophysical testing sensory and instrumental analysis of foods and multivariate statistical analysis of sensory data. (a/y) Cooperative course taught by UI (FST 522), open to WSU students.</td>
<td>1-97</td>
</tr>
<tr>
<td>GenCB 569</td>
<td>Research Proposal</td>
<td>1</td>
<td>May be repeated for credit; cumulative maximum 2 hours.</td>
<td>Written and oral presentation of a research paper. S, F grading.</td>
<td>8-96</td>
</tr>
<tr>
<td>Geol 560</td>
<td>Advanced Igneous Petrology</td>
<td>3 (2-3)</td>
<td></td>
<td>Mineralogy and petrology of igneous rocks using the polarizing microscope.</td>
<td>1-96</td>
</tr>
<tr>
<td>HPA 599</td>
<td>Special Topics in Health Policy and Administration</td>
<td>V 1-3</td>
<td>May be repeated for credit; cumulative maximum 6 hours.</td>
<td>Reviews of recent and classical research in genetics, cytology, and cell biology.</td>
<td>1-96</td>
</tr>
<tr>
<td>Math 581</td>
<td>Seminar in Analysis</td>
<td>V 1-3</td>
<td></td>
<td>May be repeated for credit. Cooperative course taught jointly by WSU and UI (Math 541A).</td>
<td>1-96</td>
</tr>
<tr>
<td>Math 582</td>
<td>Seminar in Algebra</td>
<td>V 1-3</td>
<td></td>
<td>May be repeated for credit. Cooperative course taught jointly by WSU and UI (Math 561).</td>
<td>1-96</td>
</tr>
<tr>
<td>Math 583</td>
<td>Seminar in Applied Mathematics</td>
<td>V 1-3</td>
<td></td>
<td>May be repeated for credit. Cooperative course taught by WSU, open to UI students (Math 583).</td>
<td>1-96</td>
</tr>
<tr>
<td>Math 584</td>
<td>Seminar in Topology and Geometry</td>
<td>V 1-3</td>
<td></td>
<td>May be repeated for credit. Cooperative course taught by WSU, open to UI students (Math 584).</td>
<td>1-96</td>
</tr>
<tr>
<td>Math 585</td>
<td>Seminar in Number Theory</td>
<td>V 1-3</td>
<td></td>
<td>May be repeated for credit. (a/y) Cooperative course taught by WSU, open to UI students (Math 585B).</td>
<td>1-96</td>
</tr>
<tr>
<td>Math 590</td>
<td>Seminar in Undergraduate Mathematics Instruction</td>
<td>V 1-3</td>
<td></td>
<td>May be repeated for credit; cumulative maximum 6 hours. Curricular and other problems of teaching mathematics to undergraduates.</td>
<td>1-96</td>
</tr>
<tr>
<td>Neuro 530</td>
<td>General and Comparative Neurophysiology</td>
<td>4</td>
<td>Same as Zool 530.</td>
<td></td>
<td>1-96</td>
</tr>
<tr>
<td>Neuro 543</td>
<td>Ion Channels</td>
<td>3</td>
<td>Prereq graduate standing.</td>
<td>Examination of structure and function of ion channels from classical descriptions and understandings to modern cellular and molecular insights.</td>
<td>1-96</td>
</tr>
<tr>
<td>PharP 551</td>
<td>Advanced Therapeutics I</td>
<td>3 (6)</td>
<td></td>
<td>Series of modules that provide the foundation of pathophysiology and treatment of various diseases.</td>
<td>1-96</td>
</tr>
<tr>
<td>Code</td>
<td>Course Title</td>
<td>Credits</td>
<td>Description</td>
<td></td>
<td></td>
</tr>
<tr>
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<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| PharP correct 552 | Advanced Therapeutics II | 4-6 | Series of modules that provide the foundation of pathophysiology and treatment of various diseases.  
1-96 |
| Pol S new 552 | Administrative Law and Regulation | 3 | Rule-making, adjudication, and other modes of regulation of administrative agencies; judicial review and Congressional oversight of administrative acts. Cooperative course taught by UI (PolSc 552), open to WSU students.  
8-95 |
| Pol S new 556 | Governmental Policy and Program Analysis | 3 | Techniques used to analyze policy alternatives and to evaluate programs; developing program objectives, management by objectives, productivity analysis, program evaluation, and policy analysis. Cooperative course taught by UI (PolSc 556), open to WSU students.  
8-95 |
| R E new 702 | Master’s Special Problems, Directed Study, and/or Examination | Variable credit | S, F grading.  
1-96 |
| Stat new 511 | Statistics for Economics | 4 | Same as Ag Ec 510.  
1-96 |
| Stat new 513 | Advanced Econometric Application | 3 | Same as Ag Ec 513.  
1-96 |
| T & L 472 | Technology for Language Learning | 3 | Prereq T & L 333 or 335 or graduate standing. Computer technologies addressing the needs of language minority students and their teachers (including audio, video, graphics, and text). (graduate credit)  
5-95 |
| V M 563 | Anesthesia Case Management | 4 (0-12) V 1 (0-3) - 4 (0-12) | Prereq fourth year Vet Med. Physiology, pharmacology, and pathophysiology of disease as they affect the clinical practice of anesthesia in animals. Required rotation through the clinical anesthesia service of the Small Animal Clinic and Large Animal Clinic of the Veterinary Teaching Hospital.  
1-96 |
| V M 581 | Advanced Services Diagnostics | V 1 (0-3) - 4 (0-12) | Prereq fourth year Vet Med. Advanced study in diagnostic pathology, toxicology, and microbiology.  
1-96 |

* * * * *

K. Spence moved to amend the Bulletin by removing Micro 583.  
It was seconded and carried.  
The amended motion carried.

It was moved that Gen/CB 569 be removed from the bulletin.  
Motion to amend failed.  
Amended motion carried.
4. [Moved from Discussion Item 2 to Action Item 4.] Recommendation from Academic Affairs for “Undergraduate Major Change Bulletin #7.” **Exhibit E** is as follows:

**UNDERGRADUATE MAJOR CHANGE BULLETIN NO. 7  Fall 1995**

The requirements and courses listed below reflect the Undergraduate Major Curricular Changes approved by the Catalog Subcommittee since approval of the last Undergraduate Major Change Bulletin. All new and changed courses are printed in their entirety. New and dropped courses are identified under the course prefix and number. Other changes are underlined. The column to the far right indicates the date each change becomes effective.

**Business Administration** 8-96

Requirements for the Bachelor of Arts in Business Administration - Law and Public Policy Field of Specialization changed.


<table>
<thead>
<tr>
<th>Cpt S</th>
<th>207</th>
<th>Introduction to the Internet</th>
<th>3</th>
<th>Prereq Cpt S 105 or 150. Skills and strategies for utilization of the resources of the Internet.</th>
</tr>
</thead>
<tbody>
<tr>
<td>new</td>
<td></td>
<td></td>
<td>5-96</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cpt S</th>
<th>426</th>
<th>Mobile Computing</th>
<th>3</th>
<th>Prereq Cpt S 355. Hand-held portable computing software development; object-oriented, dynamic programming; persistent object stores, wireless communication.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>1-97</td>
<td>(graduate credit)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cpt S</th>
<th>470</th>
<th>Virtual Organization</th>
<th>3</th>
<th>Prereq Cpt S 350 or Mgt 350. Utilization of new technologies--hypermedia, groupware, and computer networks--by individuals, groups and organizations.</th>
</tr>
</thead>
<tbody>
<tr>
<td>new</td>
<td></td>
<td></td>
<td>8-96</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>E E</th>
<th>418</th>
<th>Numerical Solutions to Electromagnetic Problems</th>
<th>3</th>
<th>Prereq E E 351, knowledge of FORTRAN or extensive programming experience. Numerical solutions to electromagnetic problems including moment method; finite element method; variational methods; finite difference methods and the finite difference time domain algorithm. Cooperative course taught by WSU, open to UI students (EE 433). (graduate credit)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Econ</th>
<th>330</th>
<th>Economics of Sports in America</th>
<th>3</th>
<th>Prereq Econ 101, junior standing. Economic aspects of American sports; fan demand; advertising; team output decisions; league/conference organization; government and sports.</th>
</tr>
</thead>
<tbody>
<tr>
<td>(255)</td>
<td></td>
<td></td>
<td>1-96</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fren</th>
<th>104</th>
<th>Intensive French: Foundations of Language and Culture</th>
<th>4</th>
<th>Prereq Econ 101, junior standing. Economic aspects of American sports; fan demand; advertising; team output decisions; league/conference organization; government and sports.</th>
</tr>
</thead>
<tbody>
<tr>
<td>new</td>
<td></td>
<td></td>
<td>1-96</td>
<td></td>
</tr>
</tbody>
</table>

Geol 350 [M] Mineralogy and Crystallography 4 (2-6) Prereq Chem 101 or 105; Geol 101 or 102. Composition, physical properties, structure, crystallography, identification, and origin of minerals. Field trip required.

HD 205 [C] Communication in Human Relations 3 (2-4) (2-2) Developing an understanding of human behavior and learning skills in communication and leadership.

ID 101 Basic Environmental Design I Design Issues 3 (2-2) Sensory awareness as a design determinant; introduction to basic design elements in problem identification and solving processes.

ID 215 Materials and Components of Interior Design 3 (2-3) Characteristics and properties of structural and non-structural interior materials. Flammability testing and rating, liabilities and regulations. Field trips required.

Neuro new 499 Special Problems V 1-4 May be repeated for credit. S, F grading.

PEACT new 253 Advanced Ultimate Frisbee 1 Prereq PEACT 153 Expansion of beginning skills; new throws: hammer, high release, blades, push, bending, air bounce; defensive schemes: cup, zone and amoeba. A, S, F grading.

Rus 320 [M] Introduction to Topics in Russian Literature 3 May be repeated for credit; cumulative maximum 6 hours. Prereq Rus 304. Reading course shifting emphasis from language to literature.

Soc correct 430 [K] [S] Society and Technology 3 Role of technology in social evolution; social impacts and shaping of technology.

SpMgt new 284 Introductory Principles of Coaching 2 Overview of coaching responsibilities and basic understanding in the sport sciences utilized in coaching.

Writing in the Major Requirement
The following courses are approved for [M] status:
Geol 340 (240) 1-96
Geol 350 (250) 8-96

General Education Requirements
The following course is approved for [S] Social Sciences status:
Soc 430 1-96

* * * * *

Motion carried.
Agenda Items (Discussion Items).

1. Recommendation from Graduate Studies Committee for “Conditions of Program Residency for PhD degrees” (NEW EXHIBIT D).—D. Sylvester

   Concerns were raised about the conditions for graduate degree programs. Senators felt there were two separate issues and should be divided out. Some of the language needs to be clarified.

   K. DePauw from the Graduate School explained the purposes of the document. The issue arose because the requirement is such that doctoral students must be enrolled full time and present on the Pullman campus in order to earn doctoral residency. WSU wants to make the decision on where a doctoral student can earn residency since we are a multicampus system. DePauw agreed to take the document back and reword part of it. Library resources being physically present on the branch campus library did not seem feasible. It was pointed out that the document said access to library resources which would mean the Pullman campus. This allows the student to meet the residency requirements at the branch campuses but it does not allow a degree to be granted there.

Constituents Concerns

   E. Udd asked for clarification of the lock out policy for University faculty when a faculty member is accidentally locked out of their office. A member of the faculty had this happen late at night and neither the campus police or physical plant was willing to help. Hooks stated he would check into the matter.

   K. Kardong asked what is being done about the holiday calendar. R. Crain stated that he was preparing a memo for the next Senate agenda on the subject and discussion could be held at that time.

Adjournment.

   Meeting was adjourned at 5:35 p.m.

Richard W. Crain, Jr.
Executive Secretary