

## **ESTABLISHMENT OF AN ACADEMIC DEPARTMENT**

An academic department is defined as a teaching unit with a faculty which performs the regular duties of instruction, research, and service of the unit in all matters relating to curricular and educational policies of the unit, subject to approval of the Faculty Senate.

Academic departments require (1) an individual budget, (2) an administrative officer, (3) an authorized faculty, and (4) a set of courses with a designated prefix ordinarily leading to undergraduate and graduate degrees.

New departments may be established out of existing departments, from a combination of departments, from the development of existing special programs or options into coherent units, or to meet a need within the general educational objectives and available resources of the university for developing a curricular program not presently being offered. The consideration of a proposal for establishing a new department should be based on criteria generally consistent with the university's aims and resources. The effect of new expenditures for new departments on established programs of the institution must be carefully considered. Proposals for new departments should have the approval of the faculty involved. The initiative for creation of a new department may be taken by the department or program chairs involved, by the cognizant dean(s), the Provost, or the President.

Proposals for new departments will follow normal procedures as set forth for curriculum expansion.