


To: Faculty Senate
From: Mary Wack, Vice Provost for Undergraduate Education 
Date: January 23, 2017
Subject: Addition to Educational Policies and Procedures Manual (EPPM): Advising Training

Because advising is critical to student success, the Provost's Office has recognized 2016-17 as the "Year of the Advisor" and one in which to support and celebrate the advances made by the advising community, including concrete proposals for role definition, training, and evaluation. The Provost's Office has accepted, as a matter within its administrative purview, the recommendation of the University Academic Advising Executive Committee that all advisors be trained and update their training periodically. Accordingly, the following addition to the EPPM is provided for your information.

Addition to EPPM:

Advising Training

Academic faculty, administrative professionals, and staff who advise undergraduate students, including those who advise in specialized programs (including, but not limited to dual credit, international, athletics, and multicultural programs) will fulfill academic advising competency requirements by participating in periodic training opportunities with the goal of achieving and maintaining Level 2 advising certification as provided by WSU ACADA (Academic Advising Association).

2017

Related Policies:

Faculty Manual 3.B.: Criteria for Academic Faculty

- c. Effectiveness in advising and/or supervising students, undergraduate and graduate as appropriate.

Northwest Commission on Colleges and Universities (regional accreditor):

- 2.D.10 The institution designs, maintains, and evaluates a systematic and effective program of academic advisement to support student development and success. Personnel responsible for advising students are knowledgeable of the curriculum, program requirements, and graduation requirements and are adequately prepared to successfully fulfill their responsibilities. Advising requirements and responsibilities are defined, published, and made available to students.