

TO: Faculty Senate
SUBJECT: Proposed revisions to Faculty Senate committee function language
SUBMITTED BY: Committee on Committees
DATE: October 23, 2026

The Committee on Committees recommends the following revisions to Senate committee function language. Each section identifies the proposed action, the exact language affected, and the rationale.

Admissions & Enrollment Committee

Proposed action	Delete the second listed function. Retain remaining functions unchanged.
Redlined version	- Serves in an advisory capacity on issues related to undergraduate recruitment, admissions, retention, and enrollment in the WSU system. Reviews and appraises policies and procedures related to undergraduate recruitment, admission, and retention. Consults with the Academic Affairs Committee on those policies that jointly affect enrollment and undergraduate education. ~~Attends meetings of~~ <u>Receives reports from</u> WSU enrollment management groups ~~(e.g., the Systemwide Enrollment Management Advisory Group)~~, and reports these groups' activities to the Faculty Senate Steering Committee. - Serves as an appeals board for all challenges to the administration or application of admission rules and credit transfer regulations in the WSU system.
Clean version	- Serves in an advisory capacity on issues related to undergraduate recruitment, admissions, retention, and enrollment in the WSU system. Reviews and appraises policies and procedures related to undergraduate recruitment, admission, and retention. Consults with the Academic Affairs Committee on those policies that jointly affect enrollment and undergraduate education. - Receives reports from WSU enrollment management groups and reports these groups' activities to the Faculty Senate Steering Committee. - Serves as an appeals board for all challenges to the administration or application of admission rules and credit transfer regulations in the WSU system.
Rationale	This clarifies the communication process for the sharing of enrollment information.



Budget Committee

Proposed action	Replace the current function language in full.
Redlined version	~~• The Budget Committee evaluates the budgets of proposals and only for: the likelihood of projected outcomes, costs, and revenues. Within the proposals the following metrics are considered:~~ ~~○ Quality of the data;~~ ~~○ Indirect and intangible costs to other units across WSU;~~ ~~○ Noticeable omissions in their budget logic.~~ ~~○ Evaluating curriculum, etc., is the domain of subsequent committees and the Senate.~~ ~~• The Budget Committee evaluates the following:~~ ~~○ Proposals for new degrees~~ ~~○ Other proposals on an ad hoc basis when requested by the Faculty Senate or the Senate Steering Committee.~~ <u>• Reviews annual university budgets and provides ongoing expertise to Senate.</u> <u>• In coordination with the Executive Committee, helps develop recommendations to university leadership on budget issues.</u> <u>• Participates in consultation regarding financial exigency, as outlined in the Faculty Manual.</u> <u>• Evaluates the budgets of degree proposals.</u> <u>• Reviews the budgetary implications of proposed changes to degree programs for the college and/or campus in question.</u>
Clean version	• Reviews annual university budgets and provides ongoing expertise to Senate. • In coordination with the Executive Committee, helps develop recommendations to university leadership on budget issues. • Participates in consultation regarding financial exigency, as outlined in the Faculty Manual. • Evaluates the budgets of degree proposals. • Reviews the budgetary implications of proposed changes to degree programs for the college and/or campus in question.
Rationale	Review of the university's budget falls under the "powers of recommendation" of the senate. We believe this is a power we are not maximizing and the Budget Committee is best placed to facilitate it.



	The committee would retain its oversight of the budgetary aspects of degree proposals. The metrics the committee uses in reviewing degree proposals are important but are deleted from its function language as they are more appropriate for the committee's notes/rubric.
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Syllabus Subcommittee

Proposed action	Replace the current function language in full.
Redlined version	• ~~Develops, reviews, and appraises syllabus guidelines and policies of Washington State University.~~ • ~~Makes recommendations to the Faculty Senate committees concerning syllabus guidelines and policies, including required and recommended elements.~~ • ~~Receives, reviews, and acts upon policy recommendations of the Faculty Senate's permanent subcommittees, serving as the syllabus guideline implementation committee for Academic Affairs, Graduate Studies, and Professional Health.~~ • ~~Maintains a web-based resource for faculty that provides approved guidelines, templates, policies, and evidence-based best practices for syllabus creation and maintenance.~~ <u>On an annual basis:</u> • <u>Reviews existing syllabus requirements and recommend changes.</u> • <u>Reviews requests to add, modify, or delete syllabus content.</u> • <u>Reports syllabus changes to the senate as information items and updates the syllabus website.</u>
Clean version	On an annual basis: • Reviews existing syllabus requirements and recommend changes. • Reviews requests to add, modify, or delete syllabus content. • Reports syllabus changes to the senate as information items and updates the syllabus website.
Rationale	The current language allows for either constant activity or no activity. Establishing an annual cycle for syllabus revisions will help ensure that changes are considered judiciously.