



## MINUTES

The Faculty Senate Steering Committee was called to order by Ken Roberts, Chair, at 3:32 p.m. on Thursday, September 25, 2025, in French Ad. 344B and via Zoom.

Members Present: Executive Committee: K. Roberts, T. Klein, C. Horne, M. Hudelson; Committee Chairs: (AAC) P. Buckley; (FAC) J. McDonald; (PHSC) K. Meier; (Library) T. Rotolo; (GSC) R. Thomas; (RAC) J. Firestone; (Legislative Rep) S. Bollens; Campus Reps: (Everett) G. Taub, S. Calderone; (Vancouver) D. Grigar; (Spokane) A. Ahmed, J. Roll; (Tri-Cities) Y. Demissie. Absent: A&E and Budget. Others present: S. Henry

- I. Approval of Steering Committee Minutes from September 11, 2025 ([PDF](#))  
**Approved by unanimous consent**
- II. EP<sub>43</sub>/AR<sub>60</sub> Update – S. Henry – Guest Presentation  
*Provided update on student compliance with EP<sub>43</sub>/AR<sub>60</sub>; compliance measured in newly enrolled students; sent a report via email; overall smooth process so far.*  
[Total Compliant Students for EP<sub>43</sub> by Campus](#)
- III. Additions or Changes to the Agenda
  - A. Add NOI for SW to Information Items (**Item D**)  
**Motion: M. Hudelson; Second: P. Buckley; Approved by unanimous consent**
- IV. Executive Officer Updates
  - A. K. Roberts, Chair –  
*Currently on the Tri-Cities campus, meeting with faculty as part of a campus tour. A request to create an ad hoc committee regarding clicker classroom tools was submitted. The steering committee will not move forward with such a committee.*
  - B. T. Klein, Immediate Past Chair  
*Nothing to report*
  - C. C. Horne, Chair Elect  
*Currently on the Tri-Cities campus, meeting with faculty as part of a campus tour.*
  - D. M. Hudelson, Executive Secretary  
*Nothing to report*

## V. Information Items

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A. Committee Reports

- AAC (P. Buckley) – *Major Change 2 (data analytics) approved. NOI to move Department of Social Work Dept approved. Proposal to extend BS in Computer Engineering to Everett approved. Ongoing conversations and concerns regarding 90-credit bachelor's degree.*
- A&E – *Not present*
- Budget – *Not present*
- COC (C. Horne) – *Approved new member of PHSC; will be brought to the Senate next week. Currently soliciting applications from faculty.*
- FAC (J. McDonald) – *Working with Doug Call to codify workload policy in the Faculty Manual. Addressing the use of calendar days vs. business days in the Faculty Manual. Updating language about faculty changing departments and the provost's allowable actions when faculty are under investigation.*
- GSC – 9.23.25 (R. Thomas) – *Concerns with three degree proposals:*
  1. *New MS in Viticulture and Enology: Confidence in library support. Concerns need to be addressed, but the proposal does not need to be resubmitted at this time.*
  2. *New MS in Food Manufacturing Technologies: Significant concerns. Declined to vote, will request that a revised proposal be submitted.*
  3. *New MS in Sustainable Aviation Fuels: Significant concerns. Declined to vote, will request that a revised proposal be submitted.*
- Library (T. Rotolo) – *Discussion on library discontinuations. Dean Bond to record efforts to retain subscriptions.*
- PHSC (K. Meier) – *Committee has not met yet. Will convene soon to address curriculum change forms.*
- RAC (J. Firestone) – *Concern about the lack of opportunity provided to the Faculty Senate to engage in the CICU panel. Support has been removed from J. Firestone. Faculty Senate needs to be strategic in approaching this issue. Budgets are the responsibility of the Office of Research, but it needs to be clear that the Faculty Senate and RAC are to be included. RAC is requesting feedback on how they should continue to contribute to the CICU panel.*

B. Legislative Update – S. Bollens – *Anticipated reduction in revenues. S. Bollens provided a more comprehensive update via email.*

C. BoR Report – J. McDonald – *BoR Retreat and first meeting was last week, Tuesday through Saturday. 2026 Budget Document has been posted (Beth to post link on Faculty Senate website). The President's Strategic Pillars have been announced.*



D. NOI to move Department of Social Work to CESHS – *Steering and Faculty Affairs Committee to review and provide feedback by Thursday, October 2.*

VI. Campus Updates:

A. Everett (Shannon Calderone/Gordon Taub) – *RFO met today; voted to support the proposals to extend the BS in Computer Engineering and BS in Computer Science programs to Everett. Discussed how to get faculty more involved in student recruitment efforts.*

B. Spokane (Ayesha Ahmed/ John Roll) – *Office of Research and Office of the Provost visited campus in the past couple of weeks. Spokane representation on the Syllabus Subcommittee. Spokane campus administrative structure is changing. Campus representatives to meet with faculty on the Spokane campus and in Health Sciences colleges to provide support during times of change.*

C. Tri-Cities (Yonas Demissie) – *No report at this time.*

D. Vancouver (Dene Grigar/Shiloh Soto-Green) – *Consultant group has been brought in to identify campus strengths and how to capitalize on them. Campus representatives are encouraging faculty to "tell their story" to provide qualitative data alongside the quantitative.*

VII. Review the draft [October 2, 2025, Faculty Senate Agenda](#)

VIII. Meeting Adjourned: 5:04 PM