

MEMORANDUM

TO: Faculty Senate

FROM: Chair of the Faculty Affairs Committee 

RE: Updates to *Faculty Manual* on Workload

DATE: November 5, 2025

Vice Provost Doug Call provided the Faculty Affairs Committee with suggested edits to the *Faculty Manual* regarding the new workload policy. The Faculty Affairs Committee has worked through the proposed changes and recommends the edits outlined in the accompanying documents (a redlined and a clean version of the edited *Faculty Manual*). Additional housekeeping edits are also included.

After hearing the discussion at the September 30, 2025, Faculty Senate Meeting, a reference to the criteria and descriptions for the workload categories was added to Section III.C, and the opportunity for course releases was added to III.C.e. Additionally, clarification around the Scholarly Track “other” category was added to the end of III.C.e. These changes are highlighted in yellow on the new exhibit.

The FAC recommends that the redlined changes provided at the September 30, 2025 meeting, along with the November 5, 2025, updates be made to the *Faculty Manual*.