

**MEMORANDUM**

**TO:** Matt Hudelson, Executive Secretary  
Faculty Senate

**FROM:** Becky Bitter, Registrar's Office

**FOR:** Academic Affairs Committee

**DATE:** April 9, 2025

**SUBJECT:** Proposal to Revise Rule 4.d.

On April 8, 2025, AAC approved a proposal to revise Rule 4.d. The proposal was initiated by the Admissions Office. The revision adopts the same language that is now used for Former Students Returning in Rule 43. The language and objectives outlined below have been approved by the Admissions and Enrollment Committee. The changes seek to accomplish the following:

- Clarify that all credits at least four years old qualify for forgiveness under the Fresh Start policy – even if newer credit exists from the same institution. In the past, the policy was interpreted to mean that all credits from an institution must be forgiven, which disadvantages students with limited access to postsecondary opportunities.
- In keeping with the spirit of the Regulation – that an applicant with unsatisfactory work that is at least four years old must take a break from postsecondary enrollment to qualify for Fresh Start – the revision includes a statement that a minimum one-year break in enrollment is necessary for the policy to apply.
- Remove the unnecessary administrative hurdle in the current process that requires the signature of the chair of the Admissions and Enrollment Committee to reinstate credit after successful completion of the Fresh Start requirements. Since the policy has always stated that credits *will be* restored, there is no need for a signature.

**4. TRANSFER REQUIREMENTS**

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d. Transfer Fresh Start Policy -- In evaluating admission credentials of students with transfer work whose cumulative transfer grade point average is below a 2.00, all of the post-secondary transfer credit from ~~a previous institutions~~ may be disregarded, provided the work was completed ~~not less than four years before the time of~~ at least four (4) years before the enrollment term at Washington State University and the applicant has taken at least one year away from postsecondary enrollment. After the student has completed 12 semester credits at WSU with a cumulative GPA of 2.0 or higher, the prior credits earned in courses graded C or better will be restored. Only the courses and credits, not grades or grade points, will be restored. The courses that were graded C- or below will remain excluded.

At this time, Faculty Senate review and approval is recommended, to be effective fall 2025.