

## III G. Emeritus Faculty Appointment

### 1. Eligibility

Emeritus rank is granted in recognition of service to Washington State University.

To be eligible, faculty must be either age sixty or older with ten or more years of service at the University or have completed twenty-five (25) or more years of service to the University, AND have held an eligible ~~non-tenure~~career or tenure track rank at Washington State University for a period of at least five (5) years prior to leaving the University.

Upon retirement, the chair or director will inform Human Resource Services to assign the eligible retiring faculty members ranks to emeritus faculty rank. Human Resource Services will note this designation on the retirement Personnel Action Form (PAF), if the assignment has occurred by the time the form is initiated.

### 2. Notification of Granting of Emeritus Rank

A letter of recognition will be sent by the provost to each faculty retiree named to an emeritus rank.

### 3. Privileges of Emeritus Rank

The Emeritus rank shall entail continued campus courtesies including the options to

- 1) use library and recreational facilities;
- 2) receive publications sent to active faculty and members of the Alumni Association;
- 3) participate in contract, grant, and other scholarly endeavors;
- 4) negotiate with academic chairs or directors for office space, laboratory space, and computer (retain internet, e-mail, and other cloud services available to faculty at large) and facility access as available;
- 5) participate in academic convocations, commencements and other academic endeavors; and
- 6) request that their names be retained in the University catalog until their death.

Emeritus Faculty may have other privileges accorded to the faculty that are defined elsewhere in the Faculty Manual or in other university, college, and/or unit documents (e.g. bylaws for individual colleges or graduate programs). However, those privileges do not include voting privileges for tenure/promotion, hiring, or election of faculty senate representatives. Emeritus Faculty must adhere to The Ethics in Public Service Act (RCW 42.52).

Emeritus faculty status is the last earned rank that will be accorded to eligible faculty upon their retirement. Emeritus faculty are encouraged to remain an important part of the University. Department chairs and unit directors are encouraged to assist emeritus faculty in maintaining a continuing relationship with the department, school, college, and University as is feasible and mutually acceptable. ~~“The Ethics in Public Service Act (RCW 42.52) provides that state employees cannot use state resources for personal benefit or their state positions to obtain special privileges.”~~

#### 4. Management of space and other resources used by Emeritus Faculty

As noted in section III.G.3.4), Emeritus faculty may negotiate with academic chairs or directors for the use of institutional resources. The appropriate chair/director shall be responsible for overseeing the activities of emeritus faculty granted access to institutional resources. The appropriate chair/director shall be responsible for executing all faculty/PI activities outlined in the appropriate sections of the BPPM and SPPM including, but not limited to, BPPM 50.20, Access to University Facilities, and relevant Chapters within SPPM Section 4, Laboratory Safety, including SPPM 4.12, and Section 5, Chemical Hazardous Materials Safety. The chair/director will communicate and coordinate with the Emeritus Faculty member to ensure compliance with all relevant lab safety and health WSU policies and procedures and related federal, state, and local laws.

Chairs and Directors will review emeritus faculty access to institutional resources and privileges at the beginning of each biennium or more frequently, as needed to make modifications based upon the mutual benefit to WSU and emeritus faculty. Renewal of access to institutional resources, such as space, is not guaranteed.

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